

Constitution and Bylaws of Milonee of Colorado,  
Created on January 18, 2011

*Please note:*

*It is a violation of the Constitution and Bylaws of the Bengali Association of Colorado to change the text of this document without proper approval from the Association.*

ARTICLE I - ASSOCIATION

Section 1.1 - Name

The name of the organization is **Milonee of Colorado**, hereinafter called the “Association”.

Section 1.2 – Mission Statement

“The mission of Milonee of Colorado is to preserve and cherish the heritage, philosophy, culture and traditions of Bengal. Milonee of Colorado seeks to be a reputed and respected organization in the United States of America.”

“The said organization is organized exclusively for charitable, cultural, literary, religious, educational and scientific purposes. All of the above objectives shall be limited to those permitted under Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future Federal tax code or State of Colorado statute or codes.”

Section 1.3 - References

All references herein to the Association shall mean the Bengali Association of Denver, Milonee and all references to the Board shall mean the Board of Directors of the Association and all references to the Committee shall mean the Executive Committee of the Association. All references to Community shall mean Bengali community of Colorado. All references to he or him shall be interpreted to be gender neutral and can be read as he or she or him or her.

Section 1.4 - Membership

The following establish the categories of membership in the Association. Categories are established for the purpose of determining applicable dues and fees for activities of the Association. The Association shall not discriminate on the basis of race, national origin, age, gender and gender identity, handicap, creed, religion, ethnic background, color, sexual orientation, and/or academic standing. All members shall hold and enjoy equal rights and privileges.

1. Regular Member: Any self supporting person over 18 years of age.
2. Student Member: Any person who is currently enrolled as a full time student in a recognized institution of higher learning.
3. Youth Member: Any person between the age of 5 years and 18 years with a parent or guardian currently holding membership in the Association.
4. Child Member: Any person under the age of 5 years with a parent or guardian currently holding membership in the Association.

## ARTICLE II – ORGANIZATION

The organization shall be composed of Board of Directors, Executive Committee members and regular members.

### Section 2.1 – Board of Directors

The Board shall constitute of at least four members, the current President, the current treasurer, an honorary member of the Association, and one Executive Committee member. The Board of Directors shall hold office for two years. Every year two Board members shall retire and vacancy shall be filled.

Two meetings of the Board shall be held in each calendar year at such time and place as the Board shall determine to transact the Association business. Special meetings of the Board may be called at any time by the majority of the Board by giving notice to each member of the Board at least ten (10) days before date of meeting. At all meetings of the Board, majority of the Board shall constitute a quorum for the transaction of business. The members present at any meeting of the Board shall be entitled to vote on any matter requiring the vote of the Board.

The Board shall meet with the Executive Committee at the beginning, middle and end of the year to get informed of the Association activities.

Any Board member may resign at any time by giving written notice to the President of the Executive Committee. Such resignation shall take effect on the date of such notice or any time specified therein. A vacancy on the Board may be filled by the President (or immediate past President in case the President resigns) of the Board through the nomination of a current Executive Committee member of the Association.

### Section 2.1 – Executive Committee

The day-to-day activities of the Association shall be conducted by an Executive Committee consisting of the following:

1. President
2. Secretary
3. Treasurer
4. Marketing and Advertising Secretary

They will be supported by other Executive Committee members. The Executive Committee runs all required day-to-day operations including insurance, renting, cultural programs etc.

The members of the Executive Committee are elected by voice vote at the end of the previous year. Association members need to be present in person to voice their vote. No voting by proxy will be allowed. The term of office for the Executive Committee is for one year, from December through November of next year.

## ARTICLE III - DUTIES OF EXECUTIVE COMMITTEE MEMBERS

### Section 3.1 – Duties

1. President - The President shall preside over all the meetings of the Executive Committee and shall be ex-officio member of the Board of Directors. The President shall have general supervision over the activities and operation of the Association. The President shall sign, execute and acknowledge, in the name of the Association, all transactions authorized by the Executive Committee. He shall have the authority to constitute and appoint members, thereto, to transact specific functions/activities.
2. Secretary - The Secretary shall have the responsibility to maintain the Association records, the Association web-site, arrange meetings, and in general maintain communication with the Association members.
3. Treasurer - The treasurer shall have the responsibility of maintaining the funds of the Association. The Treasurer or the President (or his designee) shall have the authority to sign all financial transactions. The Treasurer shall submit a financial report at the end of the fiscal year.
4. Marketing and Advertising Secretary – The Marketing and Advertising Secretary shall have the responsibility to promote and foster the continued recognition of the Association.

#### Section 3.2 – Vacancies

If the President fails to complete a term, the succession in office shall be the Secretary. If a Secretary or Treasurer fails to complete a term, the President shall appoint someone from the remaining Executive Committee members of the Association to complete their term subject to the approval of the Board of Directors.

#### ARTICLE IV - ADMINISTRATION

The members of the Board and the Executive Committee shall hold their offices in an honorary capacity and are not entitled to any emoluments. The President shall convene the Executive Committee meeting as necessary to transact the Association business. The decisions of the Executive Committee shall be by majority of the members who are present and voting. The membership fee shall be decided by the Executive Committee and the members shall be informed of the same by the Secretary. A membership roster shall be prepared annually which will be available through the Association web site.

The Association will not participate in any kind of activity in any campaign for or against political candidates.

Upon the dissolution of the corporation, the Executive Officers shall, after paying or making provisions for the payment of all the liabilities of the corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, community service or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 c (3) of the Internal Revenue Code, as the Executive Committee shall determine.

The Bylaws of the Association may be altered, amended, or replaced, in any particular, and the new Bylaws may be adopted, in each case, by affirmative vote of simple majority of members of the Association.